

Practice Placement Quality Assurance (PPQA) Regional Contacts



Service Providers (SP) and Higher Education Institutions (HEIs) Contacts

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Introduction

The Practice Placement Quality Assurance [website](#) supports the quality assurance of practice placements in the Yorkshire and Humber region for all healthcare students from the ten HEIs in the area.

The PPQA database needs to be setup to reflect the relationships between the HEIs, student programs, professions, SP organisations and practice placements. It is also important to setup SP, HEI and educational lead users* to access the information which is relevant to them.

- The larger SP organisations have nominated PPQA quality lead(s) and database administrator(s). [Click here](#)
- The Advanced Training Practices (ATPs) have nominated PPQA quality lead(s) and database administrator(s). [Click here](#)
- Private, independent and voluntary organisations (PIVO) as well as NHS organisations outside the region are supported by the local HEI [Click here](#).
- The HEIs have nominated professional contacts and database administrators. [Click here](#).

[Click here](#) for the index by organisation.

The PPQA administrators can also be contacted for queries about the mentor/practice educator register.

*Educational Lead users create and edit the practice placement profiles and audit the practice placements in conjunction with the HEI staff.

**HEE YH=Health Education England, working across Yorkshire and the Humber

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PPQA Database Administration tasks

The following tasks can be completed by the PPQA Administrators:

Administrator	Tasks
SP Administrator	<ul style="list-style-type: none"> • Add/edit/delete organisation users to access data for one or more professions within the organisation i.e. service managers • Add/edit/delete Educational Lead users for practice placements within the organisation • Add/edit practice placements on behalf of the organisation • Ensure students allocated to placements within the organisation can complete an evaluation • Check the database is setup correctly to reflect the organisational requirements • Add/Edit/Delete placement groups as required to reflect service areas or business units • Liaise with the central HEE YH PPQA administrator for deletion of placements and links to student program groups • Liaise with HEI staff, as required
HEI Administrator	<ul style="list-style-type: none"> • Add/edit/delete HEI users to access data for one or more professions within the HEI • Add/edit/delete HEI users to access the notifications tile (notifies of changes to the database undertaken by SP administrators for placements associated with the HEI) • Check the database is setup correctly to reflect the organisational requirements • Liaise with SP administrators, as required <p>For private, independent and voluntary organisations (PIVO) the HEI Administrator may do the SP administration tasks defined in the row above.</p>
Central HEE YH PPQA administrator PPQA@yh.hee.nhs.uk See documentation section for the appropriate PPQA Administration forms	<ul style="list-style-type: none"> • Add/Edit/Delete new organisations and associated student programs • Add/Edit/Delete HEI users with access to more than one HEI • Add/Edit/Delete HEI users with access to the database administration area and the mentor register for specific PIVO organisations • Deletion of practice placements • Deletion of links between student programs and practice placements • Add/Edit/Delete student programs • Add/Edit/Delete student program groups • Add/Edit/Delete professions • Add/Edit/Delete qualifications

Practice Placement Quality Assurance (PPQA): Regional Contacts

Service Provider Quality Leads and Administrators

Organisation	PPQA Quality Lead(s)	PPQA Database Administrator(s), including mentor register queries
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Bradford District Care Trust Website	Emma Greenwood, Data Analyst Nurse Development Team emma.greenwood@bdct.nhs.uk 01274 777559 / 07525 872526	PPQA Quality Lead
		Victoria Carter Practice Learning Facilitator victoria.carter@bdct.nhs.uk 01274 777567 / 07764966657
Bradford Teaching Hospitals NHS Foundation Trust Website	Practice Educators practice.educators@bthft.nhs.uk 01274 366035	Natalie Van der Gucht Natalie.Vandergucht@bthft.nhs.uk 01274 366033 / 07943079492
		Jayne Brown Jayne.Brown2@bthft.nhs.uk 01274 366034 / 07943079483
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Care Plus Website	Judith Green Practice Learning Facilitator Judith.Green1@nhs.net 01472 256718 / 07867911762	PPQA Quality Lead

Practice Placement Quality Assurance (PPQA): Regional Contacts

<p>City Health Care Partnership</p> <p>Website</p>	<p>Joanne Deighton Practice Learning Facilitator joanne.deighton@nhs.net 07816645812</p> <p>Karen Petterson Practice Learning Facilitator Karen.petterson@nhs.net 07964686770</p>	<p>PPQA Quality Lead</p>
<p>City of York Council</p>	<p>Jackie Jackson Learning and Development Systems Manager Workforce Development /HR jackie.jackson@york.gov.uk Tel 01904 553017 / 551215</p> <p>Stef Lambert Learning & Development Facilitator Workforce Development/HR stef.lambert@york.gov.uk Tel 01904 553017/ 551092</p>	<p>PPQA Quality Lead</p>
<p>Doncaster and Bassetlaw Hospitals NHS Foundation Trust</p> <p>Website</p>	<p>Kim Murtagh Practice Learning Facilitator Kim.Murtagh@dbh.nhs.uk 01909 502924 / 07525 160641</p> <p>Claire Emmerson claire.emmerson@dbh.nhs.uk</p>	<p>Kim Murtagh Kim.Murtagh@dbh.nhs.uk 01909 502924 / 07525 160641</p>
<p>Harrogate and District NHS Foundation Trust</p> <p>Website</p>	<p>Mark Flowers Practice Learning Facilitator mark.flowers@hdfn.nhs.uk 01423 555739</p>	<p>PPQA Quality Lead</p>
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<p>Locala</p> <p>Website</p>	<p>Emma Bartlett Practice Education Quality Lead emma.bartlett@locala.org.uk 03033308811 / 07976485079</p>	<p>PPQA Quality Lead</p>
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<p>Mid Yorkshire Hospitals NHS Trust</p> <p>Website</p>	<p>Fiona Timbs, Lead Practice Learning Facilitator fiona.timbs@midyorks.nhs.uk 01924 546015</p>	<p>PPQA Quality Lead</p>
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Practice Placement Quality Assurance (PPQA): Regional Contacts

		<p><i>Mentor / Practice Educator Register</i> Practice Education Team Support - Group email (checked daily every morning) practiceeducationteam@york.nhs.uk</p> <p>Joanne Watson - Practice Education Team Administrator: joanne.watson@york.nhs.uk 01723 385004</p>
<p>Yorkshire Ambulance Service – Stations Website</p>	<p>Samantha Smithson, Placement Manager Samantha.Smithson@yas.nhs.uk 07824 540169 / 01904 666095</p>	<p>PPQA Quality Lead</p>

Practice Placement Quality Assurance (PPQA): Regional Contacts

Advanced Training Practices (ATPs) - Quality Leads and Administrators

Organisation	PPQA Quality Lead(s)	PPQA Database Administrator(s), including mentor register queries
<p>Caritas Health Partnership (PPQA = Caritas Advanced Training Practice Hub)</p> <p>Website</p>	<p>Julie GreenBerry, Julie.Greenberry@GP-B84618.nhs.uk 07590 351851</p>	PPQA Quality Lead
<p>College Lane Surgery (PPQA = Wakefield Primary Care First, College Lane Surgery)</p> <p>Website</p>	<p>Claire Broome claire.broome@wakefieldccg.nhs.uk 01977 611023</p> <p>Sara Thackray Sara.Thackray@wakefieldccg.nhs.uk 01977 611023</p>	PPQA Quality Leads
<p>Freshney Green Primary Care Centre (PPQA = Freshney Green ATP Hub)</p> <p>Website</p>	<p>Mandy Rimmer, mandy.rimmer@nhs.net 01472 372137</p>	PPQA Quality Lead
<p>Haxby Group Hull (PPQA = Advanced Training Practice - The Haxby Group)</p> <p>Website</p>	<p>Lisa Billingham lisa.billingham1@nhs.net 01482 303963</p> <p>Debra Smith debra.smith8@nhs.net</p>	PPQA Quality Leads
<p>Leeds Student Medical Practice</p> <p>Website</p>	<p>Laura Scott (maternity leave Nov 15 to Sept 16) laura.scott15@nhs.net 0113 295 4488</p>	PPQA Quality Lead please email lsmp.atphub@nhs.net
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Practice Placement Quality Assurance (PPQA): Regional Contacts

Higher Education Institutions professional contacts and administrators

HEI	Professional Contacts	PPQA Database Administrators, including mentor register queries
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Private, Independent and Voluntary Organisations and NHS Trusts outside the region

Please contact the HEI which allocates students to your organisation with any queries about the website. See contact details above.

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